

## THE UNITED METHODIST CHURCH

### THE BUSINESS OF THE ANNUAL CONFERENCE

The Minutes of the ..... Annual Conference  
Held in .....  
From (date)....., through .....  
Bishop ..... Presiding  
Date When Organized ..... Number of This Session .....

#### PART I ORGANIZATION AND GENERAL BUSINESS

1. Who are elected for the quadrennium (§§603.7, 619)

**Secretary**

Mailing Address:  
Telephone:  
Email:

**Statistician**

Mailing Address:  
Telephone:  
Email:

**Treasurer**

Mailing Address:  
Telephone:  
Email:

**Communicator**

Mailing Address:  
Telephone:  
Email:

2. Is the Annual Conference incorporated (§603.1)

3. Bonding and auditing:

What officers handling funds of the conference have been bonded, and in what amounts (§§618, 2511)

Name	Position	Amount Bonded

Have the books of said officers or persons been audited (§§617, 2511) \_\_\_\_ (See report, page \_\_\_\_ of Journal.)

4. What agencies have been appointed or elected

- a) Who have been elected chairpersons for the mandated structures listed

Structure	Chairperson	Mailing Address	Phone Number	Email
Conference Council on Finance and Administration (§611)				
Conference Board of Ordained Ministry (§635)				
Conference Board of Pensions (§639)				
Board of Trustees of the Annual Conference (§640, §2512)				

Conference Committee on Episcopacy (¶637)				
Conference Administrative Review Committee (¶636)				
United Women in Faith (United Methodist Women) (¶647)				
General Commission on United Methodist Men (¶648)				
Conference Commission on Archives and History (¶641)				

b) Indicate the name of the agency (or agencies) and the chairperson(s) in your annual conference which is (are) responsible for the functions related to each of the following general church agencies (¶610.1):

General Agency	Conference Agency	Chairperson	Mailing Address	Phone Number	Email
Conference Board of Church and Society					
Conference Board of Discipleship Ministries					
Conference Board of Global Ministry					
Conference Board of Higher Education and Ministry					
Conference Commission on Christian Unity and Inter-religious Concerns					
Commission on Religion and Race					
Conference Commission on the Status and Role of Women					
Commissions on Communications					
Conference Board of Global Ministries					

c) Indicate the conference agencies/organizations and chairperson(s) or equivalent which have responsibilities for the following functions:

General Agency / Organization	Name of Agency	Chairperson	Mailing Address	Phone Number	Email
Committee on Criminal Justice and Mercy Ministries (¶657)					

Committee on Disability Concerns (¶653)					
Commission on Equitable Compensation (¶625)					
Conference Board of Laity (¶631)					
Committee on Native American Ministry (¶654)					
Conference Commission on Small Membership Church (¶645)					
Conference Council on Youth Ministry (¶649)					
Conference Council on Young Adult Ministry (¶650)					
Director of Connectional Ministries (¶608)					
Jurisdictional Committee					
Conference Chancellor					
Conference Journal Editor					

d) Have persons been elected for the following district boards and committees Answer yes or no.

- (1) District Boards of Church Location & Building (¶2518.2)
- (2) Committees on District Superintendency (¶669)
- (3) District Committees on Ordained Ministry (¶666)

e) What other councils, boards, commissions, or committees have been appointed or elected in the annual conference

Structure	Chairperson	Mailing Address	Phone Number	Email

5. Have the secretaries, treasurers, and statisticians kept and reported their respective data in accordance with the prescribed formats (¶606.8)
6. What is the schedule of minimum base compensation for clergy for the ensuing year (¶¶342, 625.3)
7. What amount has been apportioned to the pastoral charges within the conference to be raised for the support of the district superintendents for the ensuing year (¶614.1a)
8. a) What amount has been apportioned to the pastoral charges within the conference to be raised for the support of the pension and benefit programs of the conference for the ensuing year (¶¶614.1d, 1507)
- b) What are the apportionments to this conference for the ensuing year
  - (1) For the World Service Fund \$
  - (2) For the Ministerial Education Fund \$

- (3) For the Black College Fund \$
- (4) For the Africa University Fund \$
- (5) For the Episcopal Fund \$
- (6) For the General Administration Fund \$
- (7) For the Interdenominational Cooperation Fund \$

9. Conference and district lay leaders (§§603.9, 660):

- a) Conference lay leader: Name:  
Mailing Address:
- b) Associate conference lay leaders:
- c) District and associate district lay leaders:

10. List local churches which have been:

- a) Organized or continued as **New Church Starts** (§259,1-4 continue to list congregations here until listed in questions 14. c, d, e, or f)

GCFA Number	Church Name	District	Mailing Address	Phone Number	Date Founded

- b) Organized or continued as **Mission Congregations** (§259,1-4 continue to list congregations here until listed in questions 14.c, d, e, or f)

GCFA Number	Church Name	District	Mailing Address	Phone Number	Date Founded

- c) Organized or continued **Satellite Congregations** (§247.22 continue to list here until listed in questions 14.a, d, e, or f)

GCFA Number	Church Name	Parent Church	District	Mailing Address	Date Launched

- d) Organized as **Chartered** (§259.5-10)

GCFA Number	Church Name	District	Mailing Address	Phone Number	Date Chartered

- e) Merged (§§2546, 2547)

(1) United Methodist with United Methodist

District	GCFA Number	Name of First Church	GCFA Number	Name of Second Church	GCFA Number	Name of Merged Church	Date Merged

(2) Other mergers (indicate denomination)

District	GCFA Number	Name of First Church	GCFA Number	Name of Second Church	GCFA Number	Name of Merged Church	Date Merged

- f) Discontinued or abandoned (§§229, 341.2, 2549) Include reason for each church listed.

(1) New Church Start (§259.2,3, §2553)

GCFA Number	Church Name	District	Location	Date Closed	Reason for Closure

(2) Mission Congregation (§259.1a, §2553)

GCFA Number	Church Name	District	Location	Date Closed	Reason for Closure

(3) Satellite Congregation (§247.22)

GCFA Number	Church Name	District	Location	Date Closed	Reason for Closure

(4) Chartered Local Church (§259.5, §2553)

GCFA Number	Church Name	District	Location	Date Closed	Reason for Closure

g) Relocated and to what address

GCFA Number	Church Name	District	Mailing Address	Physical Location	Date Relocated

h) Changed name of church (Example: "First" to "Trinity")

GCFA Number	Former Name	New Name	Address	District

i) Transferred this year into this conference from other United Methodist conference(s) and with what membership (§§41, 260)

GCFA Number	Name	Membership	Sending Conference

j) What cooperative parishes in structured forms have been established (§206)

GCFA Number	Parish Name	Charge Name	Church Name	District

k) What other changes have taken place in the list of churches

11. Are there Ecumenical Shared Ministries in the conference (§207, 208)

a) Federated church

GCFA Number	Name	District	Other Denomination(s)

b) Union Church

GCFA Number	Name	District	Other Denomination(s)

c) Merged Church

GCFA Number	Name	District	Other Denomination(s)

d) Yoked Parish

GCFA Number	Name	District	Other Denomination(s)

12. What changes have been made in district and charge lines Please list the GCFA Number beside church name.

## PART II PERTAINING TO ORDAINED AND LICENSED CLERGY

Note: A (v) notation following a question in this section signifies that the action or election requires a majority vote of the clergy session of the annual conference. If an action requires more than a simple majority, the notation (v 2/3) or (v 3/4) signifies that a two-thirds or three-fourths majority vote is required. Indicate credential of persons in Part II: FD, FE, PD, PE, and AM when requested.

13. Are all the clergy members of the conference blameless in their life and official administration (§§604.4, 605.7)

14. Who constitute:

- a) The Administrative Review Committee (§636) (v)
- b) The Conference Relations Committee of the Board of Ordained Ministry (§635.1d)
- c) The Committee on Investigation (§2703)

15. Who are the certified candidates (§§ 310, 313, 314) (NOTE: Everyone who wants to become an LP, PE, or PD must first become a certified candidate.)

a) Who are currently certified as candidates for ordained or licensed ministry

Name	District	Date Certified	Last Recertification

b) Who have had their candidacy for ordained or licensed ministry accepted by a District Committee on Ordained Ministry in another annual conference (Include name of accepting conference.)

Name	Receiving Conference	Date Originally Certified	Date Accepted by District in Other Conference

c) Who have been discontinued as certified candidates for licensed or ordained ministry

Name	District	Date Certified	Date Discontinued

(Note: Once a candidate is appointed as FL or PL, they are no longer listed as a certified candidate (except the first year they are appointed when they would need to be listed in 15 and in 16 or 17). Students appointed as Local Pastors (§318.3) are the only people who are allowed to be listed as a candidate in one conference while being listed as an LP in a different conference. Par.318.3 stipulate that students appointed as local pastors can serve in either a full or part-time capacity.)

16. Who have completed the studies for the license as a local pastor, are approved, but are not now appointed (§315) - Indicate for each person the year the license was approved: (3/4v)

Name	District	Year Licensed Approved	Course of Study Courses Completed	Last Renewal Date

17. Who are approved and appointed as: (Indicate for each person the first year the license was awarded. Indicate what progress each has made within the course of study or the name of the seminary in which they are enrolled. Indicate with an asterisk those that who have completed the five-year course of study or the M.Div. (§319.4) PLEASE NOTE: Persons on this list must receive an episcopal appointment. (3/4 v)

- a) Full-time local pastors (§318.1)

Name	District	First Year License Awarded	Course of Study/Courses Completed	Last Renewal Date

- b) Part-time local pastors (§318.2) (fraction of full-time in one-quarter increments)

Name	District	First Year License Awarded	Fraction of time to be served	Course of Study/Courses Completed	Last Renewal Date

- c) Students from other annual conferences or denominations serving as local pastors and enrolled in a school of theology listed by the University Senate (§318.3,4)

Name	First Year License Awarded	Seminary	Home Conference

- d) Students who have been certified as candidates in your annual conference and are serving as local pastors in another annual conference while enrolled in a school of theology listed by the University Senate (§318.3)

Name	Serving Conference	Enrolled Seminary

- e) Persons serving as local pastors while seeking readmission to conference membership (§365.4, 367, 368.3) (If not in this conference indicate name of conference where serving.)

Name	Serving Conference	COS \ Seminary

- f) Who are approved for an annual extension beyond the prescribed limit of time of completed Course of Study as recommended by DCOM and BOM (§319.3) (v)?

Full Time

Name	Year Licensed	Course of Study Courses Completed

Part Time

Name	Year Licensed	Course of Study Courses Completed

g) Retired Local Pastors Under Appointment

Name	District	First Year License Awarded	Fraction of Time to be Served	Course of Study Courses Completed	Last Renewal Date

18. Who have been discontinued as local pastors (§320.1)

Name	Date discontinued

19. Who have been reinstated as local pastors (§320.4) (v)

Name	Years Completed in Course of Study

20. What ordained ministers or provisional members from other Annual Conferences or Methodist denominations are approved for appointment in the Annual Conference while retaining their conference or denominational membership (§§331.8, 346.1) List alphabetically; indicate Annual Conference or denomination where membership is held. Indicate credential.

a) Annual Conferences

Name	Clergy Status	Home Conference	Year When Service in your AC began

b) Other Methodist Denominations

Name	Clergy Status	Denomination	Year When Service in your AC began

21. What clergy in good standing in other Christian denominations have been approved to serve appointments or ecumenical ministries within the bounds of the Annual Conference while retaining their denominational affiliation (§§331.8, 346.2) (v) Designate with an asterisk those who have been accorded voting rights within the annual conference. Indicate credential.

Name	Clergy Status	Denomination	Year When Service in your AC began

22. Who are affiliate members: List alphabetically; indicate annual conference or denomination where membership is held.



- a) With vote (§586.4b) (v)

Name	Member Conference/Denomination	First Year of Affiliation

- b) Without vote (§§334.5, 344.4) (v 2/3)

Name	Member Conference/Denomination	First Year of Affiliation

NOTE: If your conference has admitted or ordained persons as a courtesy to another conference, list these persons in Question 36 only. If persons have been admitted or ordained by another annual conference as a courtesy to your conference, list these persons in Questions 23-35, whichever are appropriate, giving the date and name of the accommodating conference.

23. Who are elected as associate members §322 (3/4v) List alphabetically-see note preceding Question 23:

Name

24. Who are **elected** as provisional members and what seminary are they attending, if in school (under §§322.4, 324, 325)

- a) Provisional Deacons under the provisions of §§ 324.4a, c or §324.5(3/4v)

Name	Seminary

- b) Provisional Elders under the provisions of §§ 324.4a, b or §324.6 (3/4v); § 322.4 (v 3/4)

Name	Seminary

25. Who are **continued as** provisional members, in what year were they admitted to provisional membership, and what seminary are they attending, if in school (§326, § 327 v)

- a) In preparation for ordination as a deacon or elder (§326)

Name	Clergy Status	Year	Seminary

- b) Provisional deacons who became provisional elders (v)

Name	Original Year of Membership

- c) Provisional elders who became provisional deacons (v) (Indicate year)

Name	Original Year of Membership

- d) Provisional members who transferred from other conferences or denominations (§347.1) (v)

Name	Clergy Status	Original Year of Membership	Previous Conference or Denomination

26. What ordained clergy have been received from other Christian denominations (§347.3): List alphabetically-see note preceding Question 23:

- a) As provisional members (§347.3c) (v)

Name	Clergy Status	Date Received	Former Denomination

- b) As local pastors (§347.3) (v)

Name	Clergy Status	Date Received	Former Denomination

27. What ordained clergy, coming from other Christian denominations, have had their orders recognized (§348)

Name	Clergy Status	Previous Denomination

28. Who are elected as members in full connection (List alphabetically-see note preceding Question 23. **Anyone appearing on this question must also be listed somewhere in questions 29-30 or 32, unless the clergy's orders from another denomination were recognized on question 27 in a previous year.**) (v 3/4):

- a) Deacons

Name

- b) Elders

Name

29. Who are ordained as deacons and what seminary awarded their degree. If their master's degree is not from a seminary, at what seminary did they complete the basic graduate theological studies: List alphabetically-see note preceding Question 23

- a) After provisional membership (§330) (v 3/4)

Name	Seminary

- b) Transfer from elder (§309) (v 3/4)

Name	Seminary

30. Who are ordained as elders and what seminary awarded their degree

- a) After provisional membership (§335) (v 3/4)

Name	Seminary

- b) Transfer from deacon (§309) (v 3/4)

Name	Seminary

31. What provisional members, previously discontinued, are readmitted (§364) (v)

Name	Clergy Status	Year Previously Discontinued

32. Who are readmitted (§§365-367 [v], §368 [v 2/3]):

Name	Clergy Status	Previous Status

33. Who are returned to the effective relationship after voluntary retirement (§357.7): (v)

Name	Clergy Status	Year Retired

34. Who have been received by transfer from other annual conferences of The United Methodist Church (§§347.1, 416.5, 635.2n) List alphabetically. Indicate credential. See note preceding Question 27.: (v)

Name	Clergy Status	Previous Conference	Date of Transfer

35. Who are transferred in from other Methodist denominations (§347.2) List alphabetically. Indicate credential.

Name	Clergy Status	Previous Methodist Denomination	Date of Transfer

36. Who have been ordained as a courtesy to other conferences, after election by the other conference. See note preceding Question 23. Such courtesy elections or ordinations do not require transfer of conference membership.

- a) Deacons

Name	Member Conference

- b) Elders

Name	Member Conference

37. Who have been transferred out to other annual conferences of The United Methodist Church (§416.5) List alphabetically. Indicate credential. See note preceding Question 23.

Name	Clergy Status	New Conference	Date of Transfer

38. Who are discontinued as provisional members (§327) (v).

- a) By expiration of eight-year time limit (§ 327)

Name	Clergy Status

- b) By voluntary discontinuance (§ 327.6) (v)

Name	Clergy Status

- c) By involuntary discontinuance (§ 327.6) (v)

Name	Clergy Status

- d) By reaching Mandatory Retirement Age (§ 327.7)

Name	Clergy Status

39. Who are on location

a) Who has been granted honorable location (§358.1)

(1) This year (v)

Name	Clergy Status	Charge Conference Membership	Date Effective

(2) Previously

Name	Year Originally Granted	Status	Charge Conference Membership	Year of Most Recent Report

b) Who on honorable location are appointed ad interim as local pastors (§358.2) Indicate date and appointment.

Name	Appointment	Year Originally Granted Location

c) Who has been placed on administrative location (§359)

(1) This year (v)

Name	Date Effective	Charge Conference Membership

(2) Ad Interim Administrative Location (v)

Name	Date Effective	Charge Conference Membership

(3) Previously

Name	Year Originally Placed	Charge Conference Membership	Year of Most Recent Report

40. Who have been granted the status of honorable location-retired (§358.3):

a) This year (v)

Name	Clergy Status	Year Honorable Location Originally Granted	Charge Conference Membership

b) Previously

Name	Clergy Status	Year Honorable Location Originally Granted	Charge Conference Membership

41. Who have had their status as honorably located and their orders terminated (§358.2) (v)

Name	Date Effective	Prior Clergy Status

42. Who have had their conference membership terminated

a) By withdrawal to unite with another denomination (§360.1, .4)

Name	Date Effective	Prior Clergy Status	New Reported Denomination

b) By withdrawal from the ordained ministerial office (§360.2, .4)

Name	Date Effective	Prior Clergy Status

c) By withdrawal under complaints or charges (§§360.3, .4; 2719.2)

Name	Date Effective	Prior Clergy Status

d) By termination of orders under recommendation of the Board of Ordained Ministry (§§ 358.2, 359.3) (v)

Name	Date Effective	Prior Clergy Status

e) By trial (§2713)

Name	Date Effective	Prior Clergy Status

43. Who have been suspended under the provisions of §362.1d, §2704.2c or §2711.3 - Give effective dates. Indicate credential.

Name	Date Effective	Clergy Status

44. Deceased (List alphabetically)

a) What associate members have died during the year

Active:

Name	Date of Birth	Date of Death

Retired:

Name	Date of Birth	Date of Death

b) What provisional members have died during the year -Indicate credential.

Active:

Name	Date of Birth	Date of Death

Retired:

Name	Date of Birth	Date of Death

c) What elders have died during the year

Active:

Name	Date of Birth	Date of Death

Retired:

Name	Date of Birth	Date of Death

d) What deacons have died during the year

Active:

Name	Date of Birth	Date of Death

Retired:

Name	Date of Birth	Date of Death

e) What local pastors have died during the year

Active:

Name	Date of Birth	Date of Death

Retired:

Name	Date of Birth	Date of Death

45. What provisional or ordained members (elders and deacons) have received appointments in other Annual Conferences of The United Methodist Church while retaining their membership in this Annual Conference (§§331.8, 346.1)

Name	Clergy Status	Conference Where Appointed	Appointment

46. Who are the provisional, ordained members or associate members on leave of absence and for what number of years consecutively has each held this relation (§353) Indicate credential. Record Charge Conference where membership is held.

a) Voluntary

(1) Personal, 5 years or less (§353.2a 3) (v)

Name	Clergy Status	Date Effective	Charge Conference

(2) Personal, more than 5 years (§353.2a 3) (v 2/3)

Name	Clergy Status	Date Effective	Charge Conference

(3) Family, 5 years or less (§353.2b 3) (v)

Name	Clergy Status	Date Effective	Charge Conference

(4) Family, more than 5 years (¶353.2b 3) (v 2/3)

Name	Clergy Status	Date Effective	Charge Conference

(5) Transitional (¶353.2c)

Name	Clergy Status	Date Effective	Charge Conference

b) Involuntary

(1) Involuntary Leave (¶ 354) (v 2/3)

Name	Clergy Status	Date Effective	Charge Conference

(2) Ad Interim Involuntary Leave (JCD 1355) (v)

Name	Clergy Status	Date Effective	Charge Conference

47. Who are granted sabbatical leave (¶351) (v)

Name	Clergy Status	Date Effective	Charge Conference

48. Who have been granted medical leave due to medical or disabling conditions (¶356) (v)

Name	Clergy Status	Date Effective	Charge Conference

49. What members in full connection have been retired (¶357): **List** alphabetically - If retiring in the interim between conference sessions (¶357.2d), indicate the effective date of retirement. (**Under ¶357.1, no vote required; under ¶357.2, v; under ¶357.3, v 2/3**)

Deacons

a) This year

Name	Date Effective

b) Previously

Name	Date Effective

Elders

c) This year

Name	Date Effective

d) Previously

Name	Date Effective

50. What associate members have been retired (§357): (List alphabetically. If retiring in the interim between conference sessions (§357.2d), indicate the effective date of retirement.) (**Under §357.1, no vote required; under §357.2, v; under §357.3, v 2/3**)

a) This year

Name	Date Effective

b) Previously

Name	Date Effective

51. Who have been recognized as retired local pastors (§320.5):

a) This year

Name	Date Effective

b) Previously

Name	Date Effective



52. What is the number of clergy members of the Annual Conference:

a) By appointment category and conference relationship

NOTES:

(1) Where applicable, the question numbers on this report form corresponding to each category have been placed in parenthesis following the category title. Where these question numbers appear, the number reported in that category should agree with the number of names listed in the corresponding questions.

(2) For the three categories of Appointments to Extension Ministries, report as follows:

¶344.1a, c): the number of clergy members appointed within United Methodist connectional structures, including district superintendents, or to an ecumenical agency.

¶344.1b): the number of clergy members appointed to extension ministries, under endorsement by the Division of Chaplains and Related Ministries of the General Board of Higher Education and Ministry.

¶344.1d): the number of clergy members appointed to other valid ministries, confirmed by a two-thirds vote of the Annual Conference.

**Note: Report those in extension ministry in one category only.**

See the Discipline paragraphs indicated for more detailed description of these appointment categories.

**Note: Those approved to serve as a local pastor, but not currently under appointment, are not counted as clergy members of the conference.**

Categories	Deacons in Full Connection	Elders in Full Connection	Provisional Deacons	Provisional Elders	Associate Members & Affiliate Members With Vote	Full- time Local Pastors	Part- time Local Pastors
Pastors and deacons whose primary appointment is to a Local Church (¶331.1c, 339) (74)							
Deacons (in full connection and provisional) serving Beyond the Local Church (¶331.1a, b) (77a, b)		xxxxx xxxxx xxxxx		xxxxx xxxxx xxxxx	xxxxx xxxxx xxxxx	xxxxx xxxxx xxxxx	xxxxx xxxxx xxxxx
Appointments to Extension Ministries (¶316.1; 344.1a, c) (76a)	xxxxx xxxxx xxxxx		xxxxx xxxxx xxxxx				
Appointments to Extension Ministries (¶316.1; 344.1b) (76b)	xxxxx xxxxx xxxxx		xxxxx xxxxx xxxxx				
Appointments to Extension Ministries (¶316.1; 344.1d) (76c)	xxxxx xxxxx xxxxx		xxxxx xxxxx xxxxx				
Appointments to Attend School (¶331.3) (79)						xxxxx xxxxx	xxxxx xxxxx
Appointed to Other Annual Conferences (49)						xxxxx xxxxx	xxxxx xxxxx
On Leave of Absence (50a1, a2)						xxxxx xxxxx	xxxxx xxxxx
On Family Leave (50a3, a4)						xxxxx xxxxx	xxxxx xxxxx
On Sabbatical Leave (51)						xxxxx xxxxx	xxxxx xxxxx
On Medical Leave (52)							
On Transitional Leave (50a5)						xxxxx xxxxx	xxxxx xxxxx
Retired (53, 54, 55)						xxxxx xxxxx	xxxxx xxxxx
Total Number, Clergy Members							
Grand Total, All Conference Clergy Members							

b) By gender and racial/ethnic identification NOTE: See the instruction for item 57 for guidelines to assist in the racial/ethnic identification count.

<i>Clergy Demographics</i>																					
Categories	Deacons in Full Connection			Elders in Full Connection			Provisional Deacons			Provisional Elders			Associate Members & Affiliate Members with Vote			Full time Local Pastors			Part-time Local Pastors		
	Male	Female	Non-Binary	Male	Female	Non-Binary	Male	Female	Non-Binary	Male	Female	Non-Binary	Male	Female	Non-Binary	Male	Female	Non-Binary	Male	Female	Non-Binary
Asian																					
Black																					
Hispanic																					
Native American																					
Pacific Islander																					
White																					
Multi-Racial																					
Grand Total, All Conference Clergy Members*																					

### PART III CERTIFICATION IN SPECIALIZED MINISTRY

**Note:** Indicate credential of persons in Part III: FD, FE, PD, PE, AM, FL, PL, and LM.

53. Who are the candidates in process for certification in specialized ministry

Name	Clergy/Lay Status	Specialized Ministry

54. Who is certified in specialized ministry - List the areas of specialized ministry.

Name	Clergy/Lay Status	Specialized Ministry

55. Who are transferred in as a certified person in specialized ministry

Name	Clergy/Lay Status	Specialized Ministry	Sending Conference

56. Who are transferred out as a certified person in specialized ministry

Name	Clergy/Lay Status	Specialized Ministry	Receiving Conference

57. Who have been removed as a certified person in specialized ministry

Name	Clergy/Lay Status	Specialized Ministry

### PART IV ASSIGNED LAY MEMBERS

58. Who are lay members serving within your Annual Conference.

a) Certified Lay Ministers (§ 268, and 666.10) (List alphabetically, by district)

Name	District	Date of Certification	Last Recertification

b) DS Assigned Lay supply (SY - SUPPLIED/HIRED/ASSIGNED)

Name	District	First Year Appointed	Fraction of Time to be Served	Course of Study Courses Completed	Last Renewal Date

### PART V DIACONAL MINISTERS

(Paragraph numbers in questions 64-71 refer to the 1992 *Book of Discipline*)

59. Who are transferred in as diaconal ministers (§312)

Name	Previous Annual Conference	Date

60. Who are transferred out as diaconal ministers (§312)

Name	Previous Annual Conference	Date

61. Who have had their conference relationship as diaconal ministers terminated by Annual Conference action (§313.3) (**Under ¶313.3a, no vote; under ¶313.3b, v 2/3**)

Name	Date Effective

62. What diaconal ministers have died during the year

a) Effective:

Name	Date of Birth	Date of Death

b) Retired:

Name	Date of Birth	Date of Death

63. What diaconal ministers have been granted leaves of absence under ¶313.1a, c, d) (disability, study/sabbatical, or personal leave): (v)

Name	Type of Leave	Date Originally Granted

64. What diaconal ministers have been granted an extended leave (¶313.1e):

Name	Date Originally Granted

65. Who have returned to active status from extended leave (¶313.1e) (v)

Name	Date Originally Granted

66. Who have taken the retired relationship to the Annual Conference as diaconal ministers (¶313.2): (**Under ¶313.2b, v 2/3**)

a) This year

Name	Date Effective

b) Previously

Name	Date Effective

## PART VI APPOINTMENTS AND CONCLUDING BUSINESS

67. Who are approved for less than full-time service

a) What associate members and elders (full and provisional) are approved for appointment to less than full-time service, what is the total number of years for which such approval has been granted to each, and for what fraction of full-time of service (in one-quarter, one-half, or three-quarter increments) is approval granted (¶¶338.2, 342.2, 1506) (**v 2/3, after 8 years v 3/4**):

Name	Appointment	Fraction of Full-Time Service

- b) What deacons in full connection and provisional deacons are approved for appointment to less than full-time service (§331.7)

Name	Appointment	Fraction of Full-Time Service

68. Who have been appointed as interim pastors under the provisions of §338.3 since the last session of the annual conference, and for what period

Name	Appointment	Start Date	End Date

69. What elders, deacons (full connection and provisional), associate members, local and supply pastors are appointed to ministry to the local church and where are they appointed for the ensuing year (Attach a list.)
70. What changes have been made in appointments since the last annual conference session (Attach list. Include and identify Appointments Beyond the Local Church (Deacons) and Appointments to Extension Ministries (Elders). Give effective dates of all changes.)

71. What elders (full connection and provisional), associate members, and local pastors are appointed to extension ministries for the ensuing year (Attach a list)

- a) Within the connectional structures of United Methodism (§344.1a, c)

Name	Clergy Status	Date Effective	Extension Ministry Assignment	Charge Conference

- b) To ministries endorsed by the Board of Higher Education and Ministry (344.1b)

Name	Clergy Status	Date Effective	Extension Ministry Assignment	Charge Conference

- c) To other valid ministries under the provisions of §344.1d (v 2/3)

Name	Clergy Status	Date Effective	Extension Ministry Assignment	Charge Conference

72. Who are appointed as deacons beyond the local church (full connection and provisional) for the ensuing year (Attach a list.)

- a) Through non-United Methodist agencies and settings beyond the local church (§331.1a)

Name	Clergy Status	Date Effective	Extension Ministry Assignment	Charge Conference

- b) Through United Methodist Church-related agencies or schools within the connectional structures of The United Methodist Church (§331.1b)

Name	Clergy Status	Date Effective	Extension Ministry Assignment	Charge Conference

73. Who are appointed to attend school (§416.6) (List alphabetically all those whose prime appointment is to attend school.)

Name	Clergy Status	School

74. Where are the diaconal ministers appointed for the ensuing year (§310) [**1992 Discipline**] (Attach list)
75. What other personal notations should be made (Include such matters as changes in pension credit (§1506.5), corrections or additions to matters reported in the "Business of the Annual Conference" form in previous years, and legal name changes of clergy members and diaconal ministers.)
76. Where and when shall the next Conference Session be held (§603.2, 3)